

Introduction to RDA
Bibliographic Description for Library Linked Data

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#txla16 #txla16rda

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Introduction to RDA
Bibliographic Description for Library Linked Data



Objectives of this Session
Gain basic knowledge of RDA instructions

- Overview of the new standard
- Introduction to RDA Toolkit online
- AACR2, RDA, and hybrid records

2

Introduction to RDA: Bib Description for LLD

AACR2 was created for...

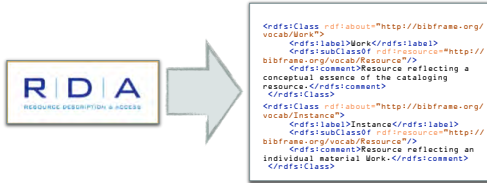



HEADING
[Uniform Title]
Title proper / Responsibility.
- Edition. - PubLocation :
PubName, Pub date. -- # p. :
ill. ; # cm - Notes - ISBN.
I. TITLE 1. Subject 2. Subject

Catalog cards and MARC

Introduction to RDA: Bib Description for LLD

RDA was created for...



Linked data schemas, like BIBFRAME

Introduction to RDA: Bib Description for LLD

Bibframe for Linked Data

```

<rdf:Class rdf:about="http://bibframe.org/vocab/
Work">
  <rdf:label>Work</rdf:label>
  <rdf:subClassOf rdf:resource="http://
bibframe.org/vocab/ Resource"/>
  <rdf:comment>Resource reflecting a conceptual
essence of the cataloging resource.</
rdf:comment>
</rdf:Class>
<rdf:Class rdf:about="http://bibframe.org/vocab/
Instance">
  <rdf:label>Instance</rdf:label>
  <rdf:subClassOf rdf:resource="http://
bibframe.org/vocab/Resource"/>
  <rdf:comment>Resource reflecting an
individual material Work.</rdf:comment>
</rdf:Class>

```

Introduction to RDA: Bib Description for LLD



RDA is based on:



- Functional Requirements for Bibliographic Records (FRBR; 1998)
- Functional Requirements for Authority Data (FRAD; 2009)
- Statement of International Cataloguing Principles (ICP; 2009)

Introduction to RDA: Bib Description for LLD

FRBR User Tasks*

Support the needs of the users

- Find
- Identify
- Select
- Obtain

* <http://www.ifa.org/publications/functional-requirements-for-bibliographic-records>

Introduction to RDA: Bib Description for LLD

FRBR Functionality*

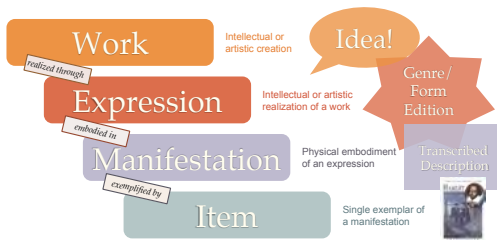
Defined in relation to the user tasks

- Descriptive elements
- Access points
- Organization
- Annotations

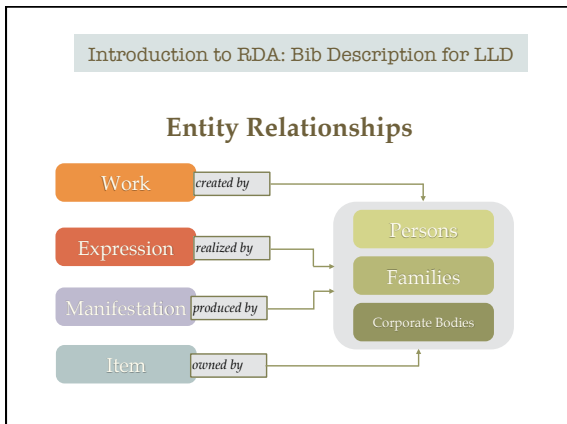
* <http://www.ifa.org/publications/functional-requirements-for-bibliographic-records>

Introduction to RDA: Bib Description for LLD

FRBR Entities



Adapted from IFLA, Final Report, Section 3.1



Introduction to RDA: Bib Description for LLD

What is RDA?

A package of data elements, guidelines, and instructions

- For creating library & cultural heritage resource metadata
- Well-formed according to international models
- For *user-focused* linked data applications

11 <http://www.rda-rsc.org/content/about-rda> (2016)

Introduction to RDA: Bib Description for LLD

What is RDA?

A content standard—not a *display* standard or an *encoding* standard


- Focuses on local *user* needs
- Basic goals are to *identify* and *relate*
- Was intended as an *online tool* organized according to user tasks

12 LC Training for RDA, Module 1 (2012)

Introduction to RDA: Bib Description for LLD

Content Standards

Which bibliographic *elements* should be included in the description?

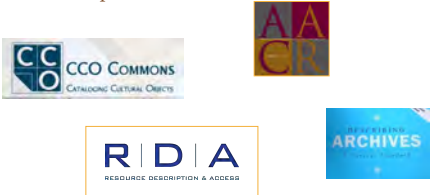


13

Introduction to RDA: Bib Description for LLD

Content Standards

Which bibliographic *elements* should be included in the description?

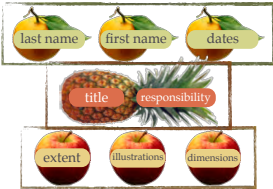


14

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Display Standards

How should these bibliographic *elements* be displayed?




15

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Display Standards

How should these bibliographic elements be displayed?




16

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Encoding Standards

Which metadata schema should contain the descriptive data?




17

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Encoding Standards

Which metadata schema should contain the descriptive data?



18

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New Terminology

| AACR2 | RDA |
|------------------------|----------------------------------|
| Heading | Access Point |
| Author, Composer, etc. | Creator |
| Main Entry | Primary Access Point |
| Uniform Title | Preferred Title Access Point |
| See Reference | Variant Access Point |
| See Also Reference | Related Access Point |
| Physical Description | Carrier Description |
| Chief Source | Preferred Source |
| GMD | Content, Media, and Carrier Type |

19

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Same bibliographic information

HEADING
 [Uniform Title]
 Title proper / Responsibility.
 - (Edition) - PubLocation :
 PubName, Pub date, - # p. :
 ill. ; # cm - Notes - ISBN
 I. TITLE 1. Subject 2. Subject

→ **PERSON:** Preferred Name.


→ **WORK:** Preferred Title.

→ **MANIFESTATION:** Title
 Statement of responsibility,
 Edition statement, Publication
 statement, Extent, Dimensions,
 Notes, Standard numbers.

→ **EXPRESSION:** Edition,
 Language.

→ **CONCEPT, OBJECT, EVENT,**
PLACE: Subjects.

Introduction to RDA: Bib Description for LLD



- Structure based on FRBR
- Transcription guidelines
- RDA Core Elements
- LC-PCC Policy Statements
- Appendices

21

Introduction to RDA: Bib Description for LLD

Based on FRBR Entities

- **Section 1:** Recording Attributes of Manifestation & Item
- **Section 2:** Recording Attributes of Work & Expression
- **Section 3:** Recording Attributes of Persons, Families & Corporate Bodies
- **Section 4:** Recording Attributes of Concepts, Objects, Events, and Places

22

Introduction to RDA: Bib Description for LLD

Based on FRBR Relationships

- **Section 5:** Recording Primary Relationships Between Work, Expression, Manifestation, & Item
- **Section 6:** Recording Relationships to Persons, Family & Corporate Bodies
- **Section 7:** Recording Relationships to Concepts, Objects, Events, and Places

23

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Based on FRBR Relationships

- **Section 8:** Recording Relationships Between Work, Expression, Manifestation, & Item
- **Section 9:** Recording Relationships Between Persons, Family & Corporate Bodies
- **Section 10:** Recording Relationships Between Concepts, Objects, Events, and Places

24

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Transcription

“Take what you see; accept what you get”*

RDA 1.7

- Capitalization, punctuation, abbreviations, inaccuracies, symbols, numerals

Appendix B

- Abbreviate some dimensions and durations (in. for inches and min. for minutes), but not pages, volumes, illustrations, etc.

25

*Barbara Tillett

Introduction to RDA: Bib Description for LLD

RDA Core Elements

| |
|----------------------------------|
| Title proper |
| Statement of responsibility |
| Edition statement |
| Numbering of Serials |
| Production statement |
| Publication statement |
| Distribution statement |
| Manufacture statement |
| Series statement |
| Identifier for the manifestation |
| Carrier Type |
| Extent |

26

Introduction to RDA: Bib Description for LLD

LC-PCC Policy Statements

Library of Congress-Program for Cooperative Cataloging Policy Statements

- Freely available under the Resources tab
- Links from corresponding RDA instruction [LC-PCC PS](#)



27

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Appendices

- Appendix A: Capitalization
- Appendix B: Abbreviations and Symbols
- Appendix C: Initial Articles
- Appendix I: Relationship Designators Between a Resource and Persons, [etc.]
- Appendix J: Relationship Designators Between Works, Expressions, [etc.]

28

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OCLC RDA Policy

Original Records

- Records may be entered in RDA, AACR2, or any other recognized cataloging code
- Access points (names, genres, and subjects) should be from the LC or OCLC authority files
 - Okay if the description follows AACR2 but the access points follow RDA

29

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OCLC RDA Policy

Copy Cataloging

- AACR2 records do not have to be upgraded to RDA, but do not change RDA to AACR2
- Any AACR2 record can be upgraded to RDA but only with the “piece in hand”
- AACR2 records can be enhanced with select RDA elements to create a hybrid record

30

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Hybrid Records

Edit AACR2 records to include:

- Relationship designators to access points
- Complete statements of responsibility and additional name access points
- 260 tag converted to 264; 336/337/338 fields
- Spelled out abbreviations in recorded fields or in transcribed fields if verified by "piece in hand"

31

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Hybrid Records

Global changes in OCLC

- Adding 336/337/338 fields
- Spelling out abbreviations in non-transcribed fields (like 255, 300, 500, and 504)
- Converting Latin abbreviations to English phrases in transcribed fields (like 245 and 260)
- Converting 502 \$a to multiple subfields

32

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Hybrid Records

Global changes in OCLC

- Removing 245 \$h GMD after March 31, 2016
- Updating access points to RDA
 - *Dept.* is now *Department*
 - *Works. Selections*, not *Selections*
 - Changes for the *Bible* and *Qur'an*

33

Introduction to RDA: Bib Description for LLD

Hybrid Records

OCCLC Policy Statement (March 13, 2013)
http://www.oclc.org/rda/new-policy.en.html

PCC Guidelines on Hybrid Bibliographic Records

http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/PCC-Hybrid-Bib-Rec-Guidelines-TG-Report.docx

34

Seven horizontal lines for notes.

Introduction to RDA: Bib Description for LLD

Fixed Fields

Descriptive Cataloging Form

AACR2
Desc a

RDA
Desc i
Desc c
Desc [blank]

Hybrid records keep AACR2 practice.

35

Seven horizontal lines for notes.

Introduction to RDA: Bib Description for LLD

Coded Fields

Cataloging Source

AACR2
040 __ \$a DLC \$c DLC
040 __ \$a DLC \$b eng \$c DLC

RDA
040 __ \$a DLC \$b eng \$e rda \$c DLC

Hybrid records keep AACR2 practice.

36

Seven horizontal lines for notes.

Introduction to RDA: Bib Description for LLD

Names

Relationship designators

AAcr2 can have designators
100 1_ \$a Wheelan, Charles J.
100 1_ \$a Dean, Kim, \$d 1969- \$e author.

RDA should have them
700 1_ \$a Gorman, Michael, \$e writer of
foreword.

Hybrid records can have relationship designators;
change relator codes in \$4 to terms in \$e.

37

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Names

Family name as creator

AAcr2 does not allow family name as creator
245 0_ \$a Correspondence of the
Bonaparte family.
700 3_ \$a Bonaparte family.

RDA
100 3_ \$a Bonaparte family, \$e author.
245 1_ \$a Correspondence of the
Bonaparte family.

Hybrid records keep AAcr2 practice.

38

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Core Element: Title

Preferred titles in multiple languages

AAcr2
240 10 \$a Bear in a square / \$l French
and English

RDA
740 12 \$a Bear in a square / \$l French
740 12 \$a Bear in a square / \$l English

Hybrid records keep AAcr2 practice.

39

Introduction to RDA: Bib Description for LLD

Core Element: Title

RDA 2.3

Don't correct errors for monographs; no more "[sic]" or "[i.e., ____]"

- ▶ Provide the corrected title as a variant title or in a note

Do correct errors for serials and integrating resources to have a stable title

- ▶ Provide the misspelled title as a variant title or in a note

40

Introduction to RDA: Bib Description for LLD

Core Element: Title

Incorrect titles

AACR2

- 245 10 \$a Teusday's [sic] tasks
- 245 10 \$a Teusday's [i.e. Tuesday's] tasks

RDA

- 245 10 \$a Teusday's tasks
- 246 10 \$i Corrected title: \$a Tuesday's tasks

Hybrid records keep AACR2 practice.

41

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Core Element: Responsibility

RDA 2.4

If more than one person, family, or corporate body

- ▶ Transcribe as found, **no more AACR2 "rule of 3"**
- ▶ The first name is the primary access point
- ▶ *Option:* Transcribe first name and give bracketed summary about information not transcribed

Do not omit:

- ▶ Titles of nobility, address, honor, etc.
- ▶ *Option:* Shorten if essential information not lost

42

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Core Element: Responsibility

Rule of three, or not

AACR2

245 00 \$a Navigating the West / \$c Nenetee Luarca ... [et al.].

RDA

245 10 \$a Navigating the West / \$c Nenetee Luarca, Claire Barry, Nancy Heugh [and 4 others].

Hybrid records can change [et al.] to [and others], or can list all authors, but do not change title main entry.

43

Horizontal lines for notes

Introduction to RDA: Bib Description for LLD

Core Element: Edition

RDA 2.5

Transcribe as found; do not abbreviate

On resource: Third edition

250__ \$a Third edition.

On resource: 2nd enlarged ed., rev.

250__ \$a 2nd enlarged ed., rev.

On resource: Abridged edition

250__ \$a Abridged edition.

44

Horizontal lines for notes

Introduction to RDA: Bib Description for LLD

Core Element: Edition

Abbreviations in transcribed data

AACR2

250__ \$a 3rd ed.

RDA

250__ \$a Third edition.

Hybrid records keep AACR2 practice.

This is a PCC exception to the general guidelines for spelling out abbreviations in transcribed fields if verified by the resource.

45

Horizontal lines for notes

Introduction to RDA: Bib Description for LLD

Core Element: Place of Publication

RDA 2.8.2

If more than one, only the first recorded is required – no “home country” provision

- ▶ Optional to record more than one
- ▶ Supply a probable place whenever possible

If no probable place, give [Place of publication not identified], not [S.l.].

Do not correct fictitious or incorrect information; make a *note* to explain

46

Introduction to RDA: Bib Description for LLD

Core Element: Publisher’s Name

Abbreviations of transcribed data

AACR2

260 -- \$a Tallahassee, Fla. : \$b Florida Dept. of Education, \$c 2014.

RDA

264 _1 \$a Tallahassee, Florida : Florida Department of Education, \$c 2014.

Hybrid records keep AACR2 practice unless the spelled out abbreviation is verified by the resource.

47

Introduction to RDA: Bib Description for LLD

Core Element: Place of Publication

“Home country” of publication

AACR2

On the resource: London Berlin New York

260 -- \$a London ; \$a New York : \$b ...

RDA

264 _1 \$a London : \$b ...

264 _1 \$a London ; \$a Berlin ; \$a New York : \$b ...

Hybrid records keep AACR2 practice.

48

Introduction to RDA: Bib Description for LLD

Core Element: Publisher's Name

RDA 2.8

If no publisher identified, give [publisher not identified] – not [s.n.]

If more than one, only the first name is *required*

Do not shorten the form of name; can omit hierarchy

If no publication date on resource, supply a probable date whenever possible

49

Introduction to RDA: Bib Description for LLD

Core Elements: Pub. Place or Name

Abbreviations of recorded data

AACR2

260 __ \$a [S.l.] : \$b [s.n.], [1963]

264 _1 \$a [S.l.] : \$b [s.n.], [1963]

RDA

264 _1 \$a [Place of publication not identified] : \$b [Publisher not identified], [1963]

Hybrid records can use either practice.

50

Introduction to RDA: Bib Description for LLD

Copyright dates

Copyright dates

AACR2

DtSt s Dates 2013, ----

260 __ ... \$c c2013.

264 _1 ... \$c c2013.

RDA

DtSt t Dates 2013, 2013

264 _1 ... \$c [2013]

264 _4 ... \$c ©2013

Hybrid records keep AACR2 practice but can have ©.

51

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Physical description

Abbreviations of recorded data

AACR2

300 __ \$a 24 [i.e. 48] p. : \$b front.,
port. ; \$ 19 cm.

RDA

300 __ \$a 24 [that is, 48] pages : \$b
frontispiece, portraits ; \$ 19 cm.

Hybrid records can spell out abbreviations.

52

Introduction to RDA: Bib Description for LLD

Physical description

Unnumbered pages

AACR2

300 __ \$a [16] p. : \$b color ill.,
maps ; \$ 12 cm.

RDA

300 __ \$a 16 unnumbered pages : \$b
color illustrations, maps ; \$ 12
cm.

Hybrid records keep AACR2 practice.

53

Introduction to RDA: Bib Description for LLD

General Material Designation

\$h and 336, 337, 338 fields

AACR2

245 10 \$a Hamlet \$h [videorecording] ...

RDA

245 10 \$a Hamlet ...
336 __ \$a two-dimensional moving image
\$b tdi \$2 rdacontent
337 __ \$a video \$b v \$2 rdacontent
338 __ \$a videodisc \$b vd \$2 rdacontent

**Hybrid records can have 336, 337, and 338 fields; \$h is
not allowed as of March 31, 2016 .**

54

Introduction to RDA: Bib Description for LLD

Series Statement

Abbreviations of series numbering

AACR2

490 _1 \$a Indo-Asian literature series ; \$v v. 10, pt. 2

RDA

490 _1 \$a Indo-Asian literature series ; \$v volume 10, part two

Hybrid records keep AACR2 practice.

55

Horizontal lines for notes

Introduction to RDA: Bib Description for LLD

Access Points

Subject, name, and series access points

AACR2

610 _1 \$United States. \$b Dept. of Agriculture. [ok in your local catalog]

610 _1 \$United States. \$b Department of Agriculture. [in OCLC]

RDA

610 _1 \$United States. \$b Department of Agriculture.

Hybrid records should have RDA access points.

56

Horizontal lines for notes

Introduction to RDA: Bib Description for LLD

Access Points

Additional access points

AACR2

245 00 \$a Navigating the West / \$c Nenettee Luarca ... [et al].

700 1_ \$a Nenettee, Luarca.

RDA

245 10 ... / \$c Nenettee Luarca [and ten others].

700 1_ \$a Nenettee, Luarca, \$e author.

700 1_ \$a Barry, Claire, \$e author.

Hybrid records can have access points that are not referred to elsewhere in the record.

57

Horizontal lines for notes

Introduction to RDA: Bib Description for LLD

RDA and Serials

RDA 2.17.5

Prefer unformatted note (MARC 362 Ind1 = 1)
 362 1_ \$a Began with volume 1, number 1
 (October 20, 1794); ceased with volume
 5, number 4 (October 31, 1796).

not 362 0_ \$a Vol. 1, no. 1 (Oct. 20,
 1794)-v. 5, no. 4 (Oct. 31, 1796).

For Inclusive Dates, record both years as YYYY

362 1_ \$a Began with 1st (1925/1926).

not 362 0_ \$a 1st (1925/26)-

58

Introduction to RDA: Bib Description for LLD

RDA Authority Records

In MARC

008/10 = value "z" (Other)

040 = \$e rda

046 = Associated date

370 = Associated place

371 = Address

372 = Field of activity

373 = Affiliation

374 = Profession or occupation

375 = Gender

377 = Associated language

59

Introduction to RDA: Bib Description for LLD

Books on RDA

- Andrew, Paige G., Susan M. Moore, and Mary Largaard. RDA and Cartographic Resources RDA and Cartographic Resources. Chicago, Illinois: ALA Editions, 2014.
- Coyle, Karen. RDA vocabularies for a twenty-first-century data environment. *Library Technology Reports*, v. 46, no. 2. Chicago, Illinois: ALA TechSource, 2010.
- El-Sherbini, Magda. RDA: Strategies for Implementation. Chicago, Illinois: ALA Editions, 2013.
- Hart, Amy. RDA Made Simple: A Practical Guide to the New Cataloging Rules. Libraries Unlimited, 2014.
- Jones, Ed. RDA and Serials Cataloging. Chicago, Illinois: ALA Editions, 2013.
- Layne, Sara Shatford. Making the Move to RDA: A Self-Study Primer for Catalogers. Rowman & Littlefield Publishers, 2014.
- Maxwell, Robert L. FRBR: A Guide for the Perplexed. Chicago, Illinois: American Library Association, 2008.
- Maxwell, Robert L. Maxwell's handbook for RDA: resource description & access: explaining and illustrating RDA: resource description and access using MARC21
- Mering, Margaret. The RDA Workbook: Learning the Basics of Resource Description and Access. Libraries Unlimited, 2014.
- Mediation, Heather Lea and Raegan Wiechert. Crash Course in Basic Cataloging with RDA. Libraries Unlimited, 2015.
- Oliver, Chris. Introducing RDA: A Guide to the Basics. Chicago, Illinois: American Library Association, 2010.
- Weber, Mary Beth and Fay Angela Austin. Describing electronic, digital, and other media using AACR2 and RDA: a how-to-do-it manual and CD-ROM for librarians. New York: Neal-Schuman Publishers, 2011.
- Welsh, Anne. Cataloging and Decision-making in a Hybrid Environment: The Transition from AACR2 to RDA. United Kingdom: Facet Publishing, 2014.
- Welsh, Anne and Sue Bailey. Practical Cataloguing: AACR, RDA and MARC21. Chicago, Illinois: Neal-Schuman, an imprint of the American Library Association, 2012.

60

Introduction to RDA: Bib Description for LLD

Websites on RDA

- ALCTS**
 - Cataloging and RDA Webinars. <http://www.ala.org/alcts/confevents/upcoming/webinar/cat>
- Library of Congress**
 - Term and Code List for RDA Carrier Types. <https://www.loc.gov/standards/valuelist/rdacarrier.html>;
 - Term and Code List for RDA Content Types. <https://www.loc.gov/standards/valuelist/rdacontent.html>;
 - Term and Code List for RDA Media Types. <https://www.loc.gov/standards/valuelist/rdamedia.html>
 - RDA and PCC. <http://www.loc.gov/aba/pec/rda/RDA%20Resources.html>
 - RDA: Resource Description & Access Training Materials. <http://www.loc.gov/catworkshop/RDA%20training%20materials/index.html>
- Listserv**
 - RDA-L. <http://www.rda-jsc.org/archivesite/rdadiscuss.html>
- OCLC**
 - RDA and OCLC. <https://www.oclc.org/rda.en.html>
- OLAC**
 - Best Practices for Cataloging DVD-Video and Blu-ray Discs Using RDA and MARC21. http://olacinc.org/drupal/capc_files/DVD_RDA_Guide.pdf
 - Best Practices for Cataloging Streaming Media Using RDA and MARC21. http://olacinc.org/drupal/capc_files/Streaming_Media_RDA.pdf
 - Best Practices for Cataloging Video Games Using RDA and MARC21. http://olacinc.org/drupal/capc_files/GameBestPractices.pdf
- RDA Steering Committee**
 - Home page. <http://www.rda-rsc.org>
 - RDA Registry. <http://www.rdamregistry.info>

Introduction to RDA
Bibliographic Description for Library Linked Data

Any Questions?
Contact me!

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